



## PORTLAND PUBLIC SCHOOLS

### Human Resources

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Portland Public Schools is an equal opportunity and affirmative action employer.

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## **SEIU SICK LEAVE BANK GUIDELINES**

The District will establish a Sick Leave Bank for use by employees who have exhausted their sick leave. The Union can solicit voluntary contributions from employees up to seven hundred hours (700) hours per year. The Union may carry over from one (1) fiscal year to the next the remaining balance of the unused employee contributions to the Sick Leave Bank. At no time may the balance of the Bank exceed seven hundred (700) hours. The guidelines for use of the Sick Leave Bank will be jointly developed by the District and the Union which will include the following:

- (a) Use hours from the Bank shall be